

How to Upload Educational Qualification Documents

Access the GOMP system at <https://gomp.uniroma3.it> by logging into your [Students personal account](#) using the **Roma3Pass credentials** you previously registered with or via the **SPID system** or the **CIE system** (Electronic Identity Card).

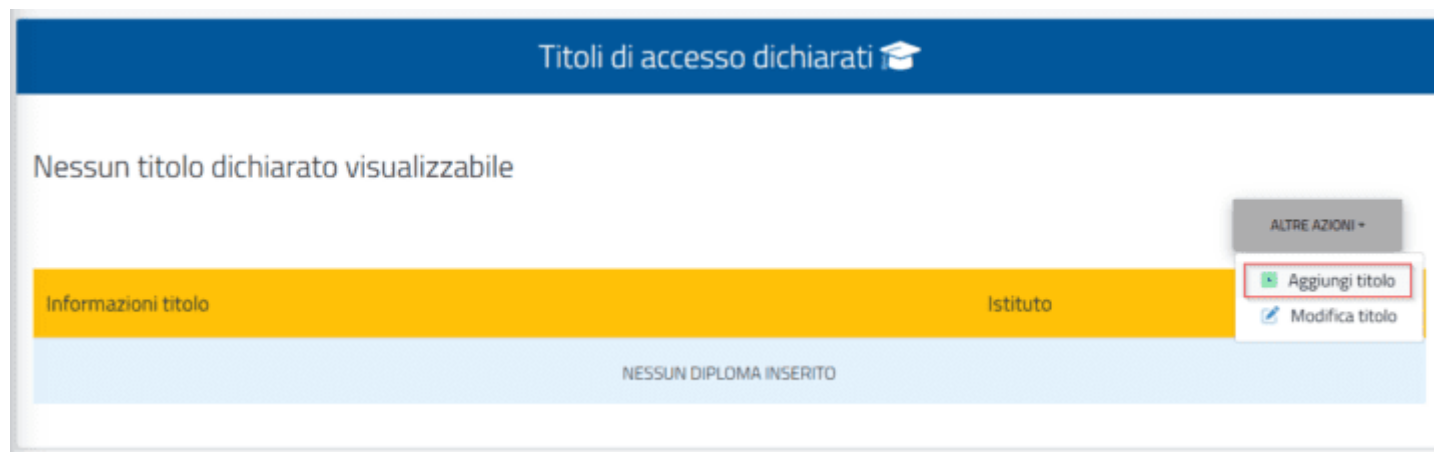
From the main page, select the option: **ENROLMENT AND ADMISSION TEST** (Immatricolazione e test d'ingresso)



Then, depending on your needs, select one of the following options: **BACHELOR'S AND SINGLE-CYCLE DEGREE COURSES** or **MASTER'S DEGREE COURSES**. Once inside the submenu, you will find the button **DECLARED ENTRY QUALIFICATIONS** (Titoli di accesso dichiarati):



In the page, at the top right, select the **OTHER ACTIONS** option and click the **ADD QUALIFICATION** button to open the upload form:



Fill in the descriptive fields and **CONFIRM**

Inserisci i dati riguardanti il titolo

Dati dell'istituto

☐

Istituto estero/non in elenco

Denominazione istituto

KENNEDY - LICEO SCIENTIFICO (ROMA)



Informazioni titolo

Denominazione titolo

SCIENTIFICO



Anno scolastico di conseguimento del titolo

2004/2005



Voto

100

Base voto

100

☐ Lode

CONFERMA

At any time, you can return to the same path and select **OTHER ACTIONS – EDIT TITLE** to make any necessary corrections.