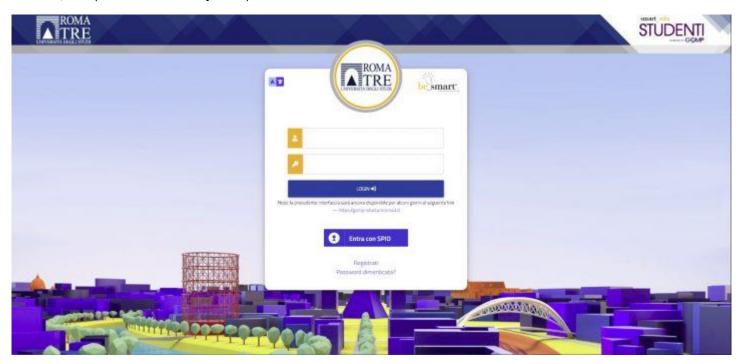
How to submit the application for admission/evaluation tests

Procedure steps

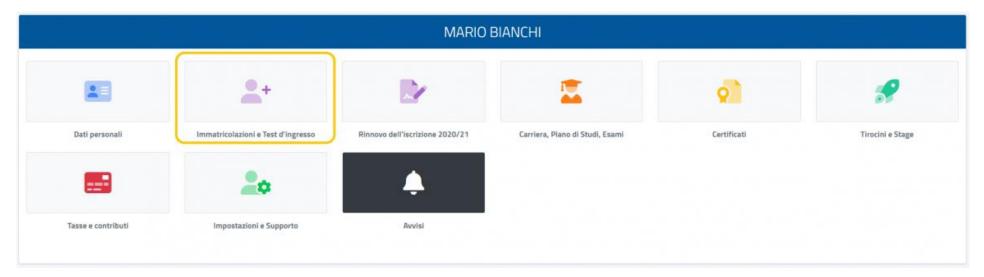
- Admission application
- Entering completion details
- Fee notice printing (if applicable)
- Results and admission rankings

Admission application

Access the **GOMP** system https://gomp.uniroma3.it by entering your **personal account area** with **Roma3Pass credentials** you used when registering or **SPID**, **CIE** (Electronic Identity Card).



From the main menu, select **Enrolment** and **Admission Test.**

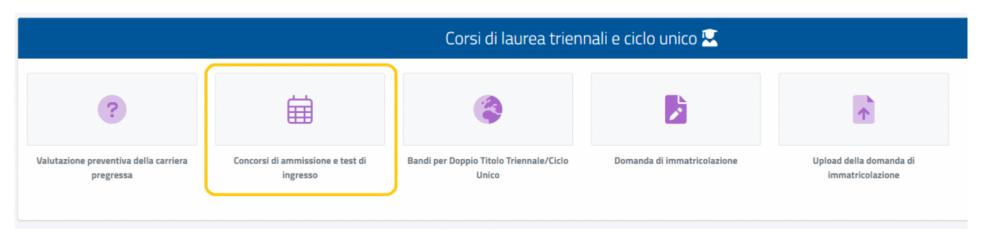


Select the type of course you wish to choose from the available options.

In the example below, the **Bachelor's degree** courses type is selected, but the procedure is very similar for all types.



Select Concorsi di ammissione e test di ingresso (admission exams).



Filling in completion details

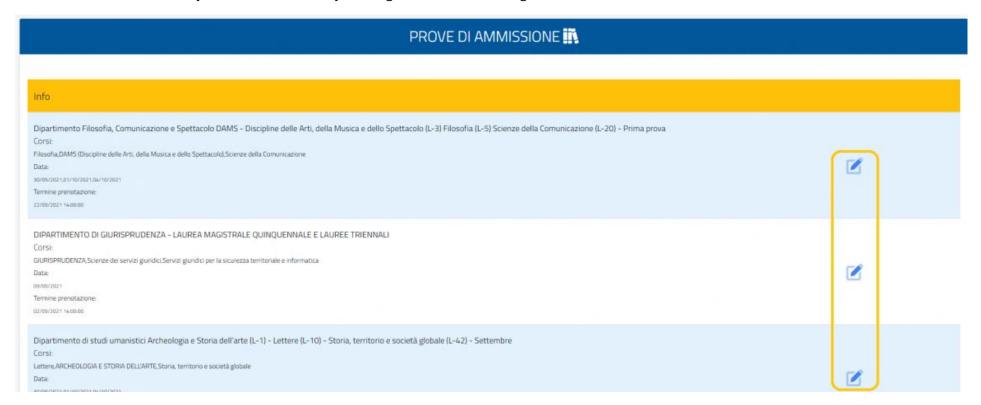
Citizenship

If you have not yet entered your **Citizenship**, the system will prompt you to do so.

Select the country corresponding to your citizenship and click **SAVE.**



Select the call for admission you are interested in by clicking on the icon on the right.



Identity Document

If you have not yet entered your Identity Document information, the system will prompt you to do so.

Enter the required details and upload a PDF file of the scanned copy of your Identity Document (refer to the specific guide if needed).



Course of Study Preferences

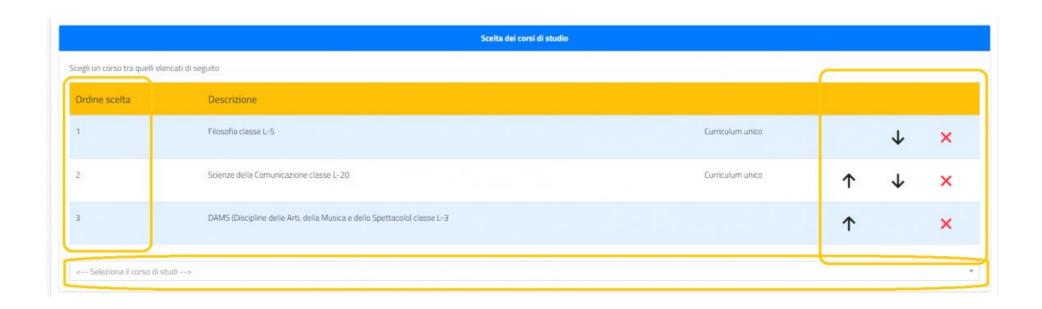
The system displays a summary screen of the selected call and provides a link to view the corresponding Official Call for admission



In the following section of the form, if allowed by the Call for admission, it is possible to select preferences for the course of study by choosing a value from the dropdown menu below.

If permitted by the Call, multiple preferences may be entered by repeating the selection among the available courses of study.

The order in which the courses of study are selected corresponds to the order of preference.



High School Graduates

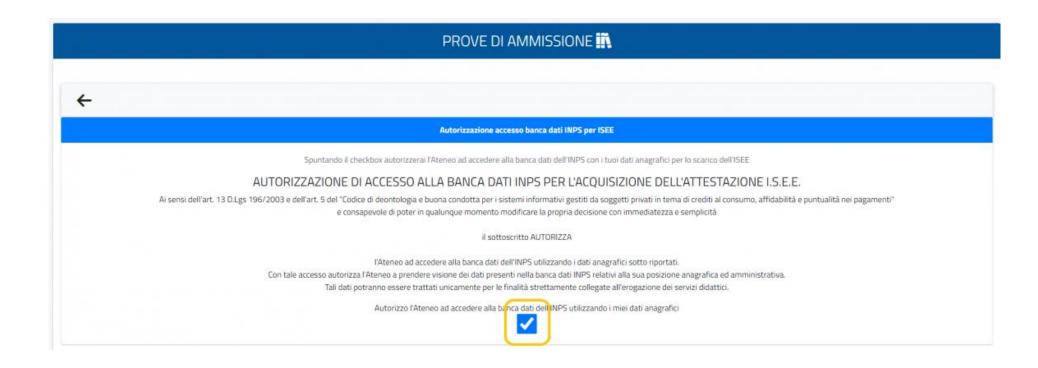
If you have not yet obtained your diploma at the time of submitting your application, you can select the option "I have not yet obtained my diploma, but I will obtain it within the deadline set by the Call."



Administrative Data

Authorization to Access INPS Database

By checking the appropriate box, you authorize the University to access the INPS database using the personal information provided during the registration process.



Administrative Category

Select the administrative category you belong to from the dropdown menu below.

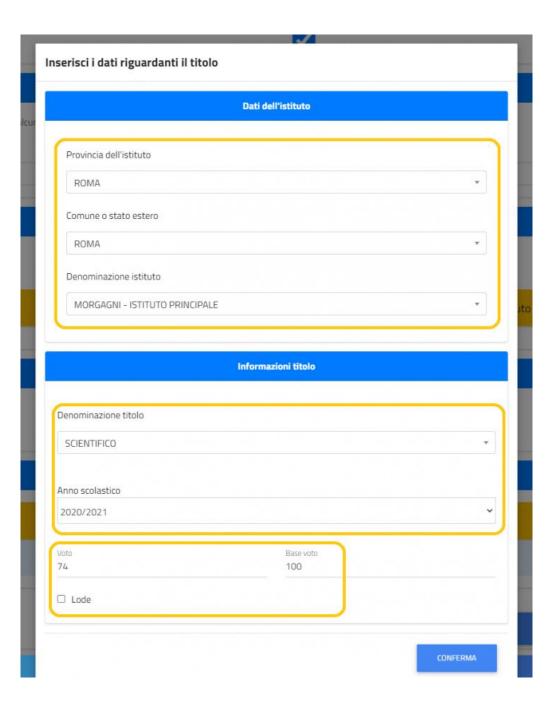


Qualification for Admission

In the **Qualification for Admission** section, you can add a new qualification or modify an existing one.



Fill in all the required fields and confirm the entry by clicking **CONFIRM**.



The entered qualification will now appear in the dedicated section.



Request for Compensatory Measures

If necessary, the applicant can select the option to request compensatory measures.



Once selected, additional fields will appear and must be completed.

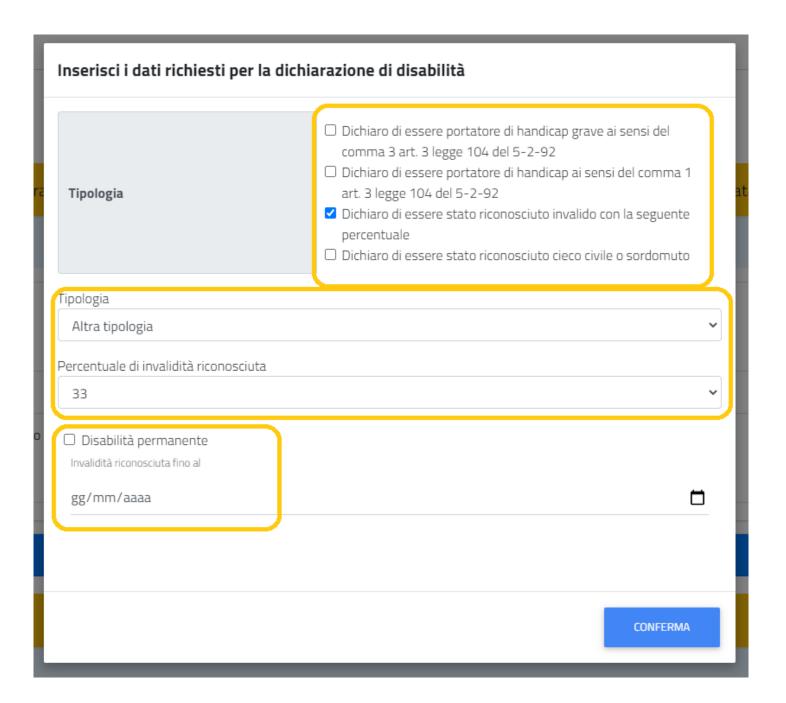
You may select one or more items to specify the type of compensatory measures required. A free-text field is also available to provide additional information and/or requests.

Richiesta di misure compensative
Richieste di misure compensative
✓ Richiesta di misure compensative
Tipo di ausilio richiesto
□ Affiancamento di tutor per la lettura e scrittura del test
Servizio di accompagnamento per gli spostamenti all'interno della sede e per l'utilizzo dei servizi igienici (per disabilità motorie o visive)
□ Interpretariato della lingua dei segni italiana (per sordi)
□ Banco accessibile con carrozzina
□ Utilizzo di calcolatrice (non scientifica - di proprietà del richiedente che deve portare per la prova)
□ Tempo aggiuntivo nella misura del 50% del tempo previsto per la prova per i candidati ex lege 104/92
□ Tempo aggiuntivo nella misura del 30% del tempo previsto per la prova per i candidati ex lege 170/10
Altro
Dichiarazione d'invalidità

You can also declare any disabilities by clicking Add disability from the OTHER ACTIONS menu and upload the relevant certificates in PDF format.



In the disability declaration form you must select the type of disability, its specific category, and, if applicable, the recognized percentage of disability. Depending on the nature of the declared disability, you must either enter an end date for the recognition or select the option **Permanent Disability**.



Payment Summary

In the final section, the fee required to participate in the selected Call is displayed. To submit your application, you must click **CONFIRM**.



Note: Please consult the admission calls to check which tests require the payment of an admission fee.

The system will display a summary of the information you have entered which you must review and confirm by clicking **CONFIRM**.



The system confirms that the registration has been successfully completed and provides the identification details along with a QR code related to the operation.

It is also possible to send the receipt to your registration email and/or download it.

PROVE DI AMMISSIONE 🏥

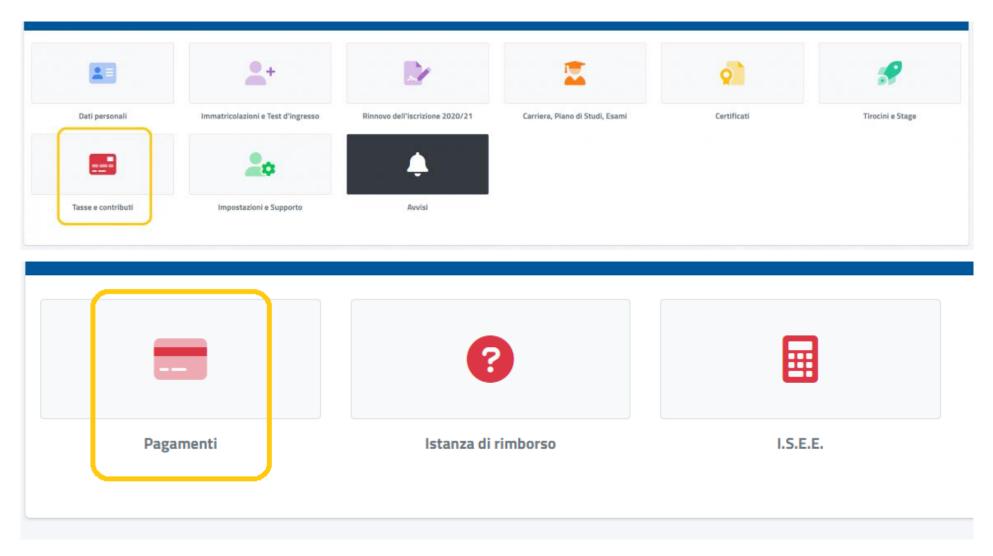


Payment Printout

Once the registration process for the call is completed, any applicable admission fee can be viewed.

From the main page of your **Personal Area**, click on **Fees and Contributions**, then on **Payments**.

Note: Please consult the admission calls to check which tests require the payment of an admission fee.



You can either proceed with direct payment through the **PagoPA** system or download and print the payment slip.

		Pagamenti 🚃			
Da pagare					
Descrizione		Importo (€)	Scadenza		
Tassa per test d'ingresso		30,00	22/09/2021	Property .	<u>+</u>
	Totale	30,00			
Pagate					
Descrizione		Importo (€)	Data pagamento		
	Totale	0,00			

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